

4. AISI will provide one 8 ft table, two chairs, pipe and draped walls, electrical outlet and wireless internet. Other electrical power/ lighting needs are NOT included. All additional equipment or material needs must be prearranged with conference organizers by selecting this option on the exhibitor shipping and setup form or by emailing sponsor@greatdesignsinsteel.com by March 31, 2027.
5. All exhibit staff must register for the event. One registered exhibit staff person must be at your booth from 7:00 a.m. until the symposium and social hour ends on the day of the event. For everyone's safety and comfort, and to maximize sponsor value, no exhibits may be dismantled until the end of the social hour on May 19, 2027, (approximately 6:00 p.m.).
6. Exhibit booths are 20'x10' / 15'x10' / or 10'x10' depending on selected sponsorship level and cannot block access or visibility of meeting rooms or fire exits. Exhibit locations will be assigned near the event date and are at the discretion of the organizers. Determining factors include sponsorship level, commitment date, and frequency among other considerations.
7. AISI reserves the right to require removal of items from your booth that are a competitive material to steel.
8. Banners or extra materials may not be displayed outside of your assigned area. Exhibitors must remain inside the parameter of their assigned space. No signage or materials may be adhered to walls, drapery or the ceiling of the exhibit hall.
9. Only professionally printed signs/ banners are allowed. Exhibitors must keep their area free of clutter (i.e., food, coats, moving containers)
10. Onsite loading and unloading of any and all exhibit materials must be made only through the designated delivery area. Delivery vehicles may not block entrances or walkways. Once unloaded, exhibitors with trucks, vans and large vehicles must be moved. No vehicles may be left unattended in the loading area.
11. If you would like to have the exhibit management vendor manage shipping and/or setup of your exhibit, this will need to be noted on the accompanying Exhibitor Shipping Form. Exhibitors are responsible for all shipping and freight handling charges, no C.O.D. shipments can be accepted.
12. Materials must be crated, boxed or on skids. Items not containing a return shipping label will be stored at the exhibitor's expense by the exhibit management vendor.
13. Neither AISI nor its agents or employees shall be liable for any damage to the property or loss of business to the exhibitor, or any loss by theft, or damage by fire or other means, either during the exhibition or during shipment, or for any injuries to the exhibitor, its employees, agents, customers or guests, arising from any cause or matter whatsoever, even though occasioned, caused or contributed to by the negligence of AISI, its agents or employees.
14. The exhibitor, on behalf of itself, its employees and agents, agrees to protect, indemnify, save and defend, hold harmless AISI, its agents and employees from all costs, losses, damages and expenses arising out of or from any accident or other occurrences connected with the use or occupation by the exhibitor of its booth space.
15. Exhibitors are required by the venue to add to their existing insurance sufficient coverage to protect them against loss or damage to their materials by fire, theft, accidents, etc.
16. Items required to be submitted upon signature and submission of this contract include the following:
 - a. High-resolution company logo in .jpeg or .png file formats
 - b. Completed exhibitor shipping & setup form

Please ensure all organizational representatives onsite are informed and comply with these rules. Failure to comply with any of these rules may result in forfeiture of exhibit privileges at future Great Designs in Steel symposiums.

My organization agrees to exhibit at Great Designs in Steel on Wednesday, May 19, 2027. I will be invoiced upon selection and must pay in full by January 31, 2027 to receive the Early-Bird sponsorship rates. This application is made in accordance with the conditions, rules and regulations included within this application form. This agreement is binding and refunds for cancellation will not be given. If the conference is cancelled, rescheduled, relocated, or moved online, AISI and its staff are not responsible for refunds, damages, or related expenses. Attendees are advised to obtain appropriate insurance coverage. I have read and understand the aforementioned rules and regulations and agree to comply with them.